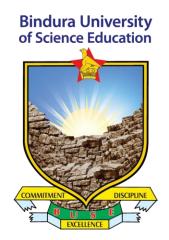
PROCUREMENT REFERENCE NO: BUSE/PPC/2929/08/2024



INVITATION TO COMPETITIVE BIDDING

For the

SUPPY AND DELIVERY OF PARTIONING MATERIALS FOR TOWN CAMPUS

JANUARY 2024

PROCUREMENT REFERENCE NO: BUSE/PPC/2929/08/2024

Standard Bidding Document for Supply and Delivery of Partioning Materials

the Procurement of:

Procurement Reference No: BUSE/PPC/2929/08/2024

Procuring Entity: Bindura University of Science Education

Date of Issue: 17 January 2024

Closing Date: 23 January 2024

Closing Time: 100hrs

Bid Submission address: tenders@buse.ac.zw

PROCUREMENT REFERENCE NO: BUSE/PPC/2929/08/2024

Instruction to Bidders

You are requested to bid for the works specified below,

The following are mandatory requirements

- 1. Supplier Registration number showing that you are registered with the Procurement Regulatory Authority of Zimbabwe;
- 2. A copy of
 - 2.1 Certificate of Incorporation
 - 2.2 CR14
 - 2.3 Valid tax clearance (ITF 263)
 - 2.4 NSSA Certificate

Validity of Bids

The minimum period that the Bidder's bid must remain valid is at least sixty (60) days from the deadline for the submission of bids.

Bid Prices and Discounts

The prices and discounts quoted by the Bidder in the Bid Submission Form and in the Price Schedules must conform to the requirements specified below.

Prices must be quoted as specified in the Price Schedule included in Part 2 Statement of Requirements. In quoting prices, the Bidder is free to use transportation through carriers registered in any eligible country and similarly may obtain insurance services from any eligible country. Prices quoted must include the following costs and components:

- (a) For Goods
- (i) the price of the Goods and the cost of delivery to the final destination, including the relevant INCOTERM, as stated in the Delivery Schedule;
- (ii) the custom duties to be paid on the Goods on entry in Zimbabwe, if not already included;
- (iii) Any other applicable import taxes;
- (iv) any sales and other taxes due within Zimbabwe which will be payable on the Goods, if not already included;
- (v) any rebate or mark-up of the local agent or representative.
 - (b) for Related Services, (other than inland transportation and other services required to convey the Goods to their final destination), whenever such Related Services are specified in the Schedule of Requirements:

the price of each item comprising the Related Services (inclusive of any applicable taxes).

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Currency

Tenders should be priced in United States Dollars (USD) payable at interbank rate on the date of payment

Evaluation of Bids

Bids will be evaluated using the following methodology:

- 1. Preliminary examination to confirm that all documents required have been provided, to confirm the eligibility of Bidders in terms of section 28 (1) of the Regulations and to confirm that the Bid is administratively compliant in terms of section 28 (2) of the Regulations.
- 2. Technical evaluation to determine substantial responsiveness to the specifications in the Statement of Requirements;
- 3. Financial evaluation and comparison to determine the evaluated price of bids and to determine the lowest evaluated bid.

Bids failing any stage will be eliminated and not considered in subsequent stages.

Delivery Point

Bindura University of Science Education.

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PART II	PROCURING ENTITY'S REQUIREMENT
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PART 2: S 7	FATEMENT	OF REQUIREMENT	Γ S
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Name of Bidder:
Bidder's Reference Number:

List of Goods and Price Schedule

Currency of Bid:.....

Item	Item Description	Qty	Unit	Total
no.			Price	Price
1	Lourver blades	180		
2	2440x1220 Melamine Boards (16mm)	70		
3	6mm sheets clear glass	10		
4	U channel beads	300		
5	Aukume door	7		
6	Slim locks	8		
7	NK R1 Aluminium	4		
8	NK R4	10		
9	Wood screws 30mm (boxes)	20		
10	Shop front spigots	3		
11	140mm kickplate	120		

Declaration by the Accounting Officer

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I declare that the qualifications.	procurement	is base	d on	neutral	and	fair	technical	requirements	and	bidde
Professor E Mwenje Vice	: chancellor		••••			••••	Date			

PROCUREMENT REFERENCE NO: BUSE/PPC/2929/08/2024

PART II PROCURING ENTITY'S REQUIREMENT

Bid-Securing Declaration

(The Bidder must fill in this Form in accordance with the instructions indicated, where it has been stated

•	3	curing Declaration is a requirement of bidding.
Procuren	nent Reference number:	BUSE/PPC/2929/08/2023
Date:		[date (in day, month and year format)]
Bidder's	Reference Number:	
То:		Bindura University of Science Education
We, the un	ndersigned, declare that:	
	stand that, according to the by a Bid-Securing Declaration	terms and conditions of your bidding documents, bids must be a.
a period o		n bidding for any contract with a Procuring Entity in Zimbabwe for the Authority, if we are in breach of our obligation(s) under the
(a) W	e have withdrawn our Bid dur	ing the period of Bid validity; or
	aving been notified of the accellidity, we fail or refuse to exec	eptance of our Bid by the Procuring Entity during the period of bid cute the Contract.
we receiv		ration will expire if we are not the successful Bidder, either when he name of the successful Bidder, or twenty-eight days after the arlier.

Signed		Name:					
In capacity of:	:	Date:	(DD/MM/Y Y)				
Duly authorise	Duly authorised for and on behalf of:						
Company		• • • • • • • • • • • • • • • • • • • •					
Address:							
Corporate Seal (where appropriate)							